



**COMMISSION BUSINESS SESSION
THURSDAY DECEMBER 4, 2025 6:00 PM**

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA

- Commission Meeting Minutes October 9, 2025 6:00 PM, October 16, 2025 6:00 PM, October 23, 2025 6:00 PM, November 6, 6:00 PM, November 13, 2025 6:00 PM, and November 20, 2025 5:15 PM
- 2025-348 Approve Invoice Payments for Clay County for the Period of November 15, 2025 to November 26, 2025/Accounts Payable
- 2025-350 Approve Clay County Designee Member(s) and Alternate(s) to Mid-America Regional Council Boards and Commissions/Administration
- 2025-351 Approve Capital Project Encumbrance Request & Purchase of Ditching Equipment - Heritage Tractor/Road & Bridge
- 2025-353 Approve RFP #49-25 Professional Services Contract for External Financial Auditing Services - Hood and Associates, CPAs, PC/Auditor
- 2025-354 Approve \$50,000 Contribution to the Northland Workforce Development Center/Commission
- 2025-355 Approve Capital Project Encumbrance Request for Purchase of a Fleet Truck - Nextran Truck Centers/Road & Bridge
- 2025-356 Approve IFB #115-25 - K&M Services LLC & Shaffer Landscape and Firewood - Firewood/Parks
- 2025-357 Transfer Within a Fund - \$30,000 to Cover the Shortfall in the Water and Sewer Fund for Parks/Parks
- 2025-358 Transfer Within a Fund - \$20,000.00 to Cover Shortfall in the Golf Course Water Fund Line/Parks

8. REGULAR AGENDA

- 2025-349 Approve Invoice Payments for Clay County Prosecutor's Office for the Period of November 15, 2025 to November 26, 2025/Accounts Payable
- 2025-352 Request for Waiver of Fees, Interest, Penalties, and Taxes Due to County Error - Ryan & Kimberly Driskell/Administration/Collector/Assessor

9. DISCUSSION ITEMS

- Senior Real Estate Property Tax Relief Program Update/Administration
- Clay County Commission Appointed Boards & Commissions/Administration



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10. REPORTS

- Auditor's Cash Basis Monthly Report, November 2025/Auditor

11. COUNTY ADMINISTRATOR COMMENTS

- Meetings Schedule
- Commission Business Session December 11, 2025 6:00 PM

12. COMMISSIONER COMMENTS

13. RECESS/ADJOURNMENT